



**Tender Notice for supply of Jute Bags, Jute Liner bags for packing of Various Forest Commodities**

**NACOF invites** sealed tenders from reputed Jute bags Manufacturers or authorised dealers for supply of various Jute bags for onward despatch to Chhattisgarh State Minor Forest Produce (Trade & Development) Cooperative Federation Ltd, Raipur, Chhattisgarh. **Jute bags Manufacturers or authorised dealers are allowed to participate in the tender for supply of Jute Bags.**

Intending Jute bags Manufacturers or authorised dealers shall submit/drop sealed tender in the prescribed format (duly filled in) along with supporting documents in the tender box on or before **14.10.2020** within **3:00PM** at NACOF, Raipur branch. Tender shall be opened on the same day at **4:00PM** in the presence of Tenderers/ their authorized representatives present **at that time.**

Sealed tenders should be addressed to the State Manager, NACOF- Raipur.

Tender form along with terms & conditions can be obtained from NACOF, Raipur branch and NACOF website on payment of Rs. 1000/- + GST @ 18% per form. **Bidders can download the tender form and other terms & conditions from NACOF website [www.nacof-india.com](http://www.nacof-india.com) and [www.nacof.cg.in](http://www.nacof.cg.in).** The filled tender form must be accompanied with the tender fees (non-refundable) of 1000 INR+ GST @ 18%, (One Thousand only), by means of DD/ Pay Order to "NACOF OF INDIA LTD". **Tender form received without the tender fee will be rejected.** Further a demand draft for Rs.5,00,000.00 ( Five Lakhs Only) in the name of **NACOF OF INDIA LTD** payable at Raipur towards earnest money should also be attached with tender form while submitting. No adjustment will be made against previously submitted EMD of other tenders **in the current tender.**

State Manager  
NACOF, Raipur  
Tel. No. 0771-4070142



## **Detailed Terms and conditions of the BID**

### **A. Scope of supply:**

<b>Sl. No</b>	<b>Product Type</b>	<b>TECHNICAL SPECIFICATION</b>	<b>QUANTITY</b>
1	Jute Bags (J1)	Size 37" x 22.5" (93.98 cm * 57.15 cm), tare/bag weight – 550 to 665 gm/m <sup>2</sup> . Sacks/bale-300, Notes 3 blue strips, Porters x Shots 6 x 8, this Jute bags / gunny can be used for packaging 40-50 kg of Sal seed, Harra, Baheda, Lac, Bael, Puwaad seed, Chironjeeguthli, Kullu gum, jamunguthli, karanj seed, Nagarmotha, Kewanch seed etc.	1200000
2	Jute Bags with Liner attached (JL)	Jute bag of size – 36" * 22.5" (91.5 cm × 56 cm (±3 cm)); with tare weight 354 gm/m <sup>2</sup> ; corrected mass per bag shall be 405g + 32g liner; with stripes woven along the length of the bag; the side of bags shall be sewn with herakle stitches on selvedge through two layers and the bottom raw edge shall be folded inside to a depth of at least 3.8 cm and then stitched at the mouth as specified in 5.1.3 of IS 9113; machine stitched and number of stitches shall be 9-11 per 10 cm; shall be provided with minimum 25µm thick loose liner made of food grade virgin HMHDPE conforming to IS 10146. This can be used for packing 30 kg of Tamarind etc.	200000

### **Note: BIS test methods shall be applicable:**

1. Transportation for supply of Jute bags to CGMFPPED has to be arranged by the Jute bags Manufacturers or authorised dealers
2. JC empanelled inspection agencies will be appointed by NACOF and inspection will be carried out at particular Mill/Units by different agencies on rotations basis.

### **B. Quantity & Branding:**

Required quantity of Jute bags for onward dispatch to **Chhattisgarh State Minor Forest Produce (Trade & Development) Cooperative Federation Ltd.**

Each Jute bag strictly be marked as per the updated Ministry of Textiles (Office of the Jute Commissioner) notification vide notification dated 20.09.2019 and the sample pattern of which shall be provided to the successful bidder at a later stage.

The quantity mentioned in the work order to the successful Jute bags Manufacturers or authorised dealers would be purely indicative and not guaranteed and quantity can be decreased/ increased/ abolished by the purchaser.



C. **Delivery Period:**

The Jute bags are to be supplied within prescribed time period from the date of placement of work order for supply by NACOF.

D. **Rate quotation:**

The bags are required to be delivered to consignee centre point by transportation and after duly checking the quality by reputed inspection agency. The rates per bag F.O.R destination quoted shall be inclusive of branding charges, transit insurance of goods, statutory taxes, transit cost, inspection, loading & unloading and supervision charges. Jute bags Manufacturers or authorised dealers shall have to take transit insurance of the Jute bags being sent to CGMFPFED. Bill shall be raised in favour of consignee shall be inclusive of all the expenses i.e. Cost of Jute bags, Transportation charges, insurance charges, inspection charges, statutory taxes and any other admissible charge under intimation to NACOF, Raipur.

**Minimum bid 05 lakhs bag of all Variety.**

E. **Tender Fee:**

Tender form fee of Rs. 1000/-+ GST@ 18% in the form of DD/ Pay Order in favour of “NACOF OF INDIA LTD” payable at Raipur shall have to be deposited in this office within the scheduled time, as mentioned in the Tender Notice. Tender without tender fees as referred above, shall not be accepted.

F. **E.M.D:**

**An EMD of Rs. 5,00,000/- (Five Lakhs only) is to be deposited in the form of DD/ Pay order** in favour of “NACOF OF INDIA LTD”. The EMD of unsuccessful tenderer shall be refunded after final acceptance of tender of successful bidder. EMD so deposited shall not accrue any interest. Tender without EMD, shall not be accepted.

G. **E-Way bill:**

Jute bags Manufacturers or authorised dealers have to submit E-Way bill along with consignment note.

H. **Security:**

EMD deposited by the successful bidder **shall** be treated as security deposit. Such security deposit shall be refunded after successful execution of the order. If the supplier fails to supply the quantity as per order & **tender conditions**, the security deposit shall be liable to be forfeited and the **supplier** will be black listed.



I. **Inspection:**

The inspection of goods shall be carried out by the JC empanelled inspection house appointed by the NACOF to ascertain the quality of material primarily. **Inspection will be carried out at a particular mill/units by different agencies on rotation basis. The Surveyor shall be appointed by NACOF and surveyor charges shall be borne by the Jute bag Manufacturers or authorised dealers.** The inspection shall be carried out before loading into trucks. The report of inspection so carried out shall form the part of dispatch intimation, lack of which the consignment may be rejected.

J. **Payment terms:**

Ninety percent (90%) payment shall be released within 15 days of receipt of complete material, survey report and other required documents by the consignee. Each bill should have clean transport challan showing the stock movement, inspection report of surveyor. Balance 10 % shall be paid after receiving acknowledgement and payment advice from the consignee. Balance 10 % bill should have attachment of proof of consignee acknowledgement of receipt of the goods. Deduction of TDS as per **Income Tax Act** shall be done at consignee level; certificate shall be issued by consignee in favour of the supplier jute mills/ under intimation to NACOF Raipur.

K. **Procedure for Evaluating the tender:**

- a. F.O.R rates are to be filled in proper place of tender document. For the purpose of evaluation of bid, total rate per bag, exclusive of GST shall be considered whereas the payment shall be made as per the total rate per bag, inclusive of all taxes.

L. **Validity of Offer:**

Offer (BID) shall be valid for a period of 90 days from the date of opening of tender during which no escalation in the rates will be allowed. The demand of the Jute bags for PSS procurement may be so high that if the L1 party is not in a position to supply the entire quantity, NACOF can negotiate with other participants **to supply the Jute bag as per tender terms & conditions** at L1 rate if they are interested to do so.

M. **Applicable law, jurisdiction and dispute resolution.**

- 1) This tender documents and its terms and conditions shall constitute and the legal relation between the parties hereto shall be determined and governed accordingly to the laws of Republic of India and only courts at High Court of Raipur shall have the jurisdiction in all matters arising out of/touching and/or concerning this agreement and parties to this agreement agree to irrevocably submit to the exclusive jurisdiction of those courts for purposes of any such proceeding.
- 2) All or any disputes arising out or touching upon or in relation to the terms of this agreement including the interpretation and validity of the terms thereof and the respective rights and



obligation of the parties shall be settled amicably by mutual discussion failing which the same shall be settled through arbitration. The arbitration proceedings shall be governed by the Arbitration and Conciliation Act of 1996 (as amended upto date) or any other statutory amendments/ modification thereof for the time being in force. The venue of the arbitration shall be at New Delhi, India and language of Arbitration shall be in English. **In case of arbitration, the cost of Arbitration shall be borne by both the parties equally.**

- 3) Nothing contained in this clause shall prevent the NACOF from seeking interim injunctive relief against the Licensee in the Courts having jurisdiction over the parties.

## **N. Execution:**

- i. For LLP, Pvt. Ltd. and Limited Companies registered under the Companies Act 1956 or 2013 as the case may be.**

“Execution: This agreement has been approved by the Competent Authority of NACOF vide approval dated ..... in the file no..... and same is being executed for and on behalf of NACOF through the ....., .....who has duly been authorised by the Managing Director of NACOF vide authorisation letter dated ..... which is enclosed herewith as Annexure....This agreement is being signed on behalf of ..... through its Director ..... S/o ..... who has duly been authorised by the Board of Directors of the Company vide Board resolution dated..... which is annexed herewith as annexure...”

- ii. For Partnership and Proprietorship Firm**

“Execution: This agreement has been approved by the Competent Authority of NACOF vide approval dated ..... in the file no..... and same is being executed for and on behalf of NACOF through the ....., .....who has duly been authorised by the Managing Director of NACOF vide authorisation letter dated ..... which is enclosed herewith as Annexure....This agreement is being signed on behalf of ..... through its Partner/Proprietor..... S/o ..... who is duly authorised being partner/proprietor of the firm.”

**State Manager, NACOF**



## **General Terms and Conditions**

1. The tenderer shall have to carefully study and understand the conditions, specification and technical requirement of the bags to be supplied. If he has any doubt about the meaning of any term, conditions or specification etc., he should refer to the State Manager, NACOF Raipur and get clarifications **before submission of tender documents**.
2. Arrangement for transportation for supply of Jute bags to various destinations as well as inspection of goods which is to be carried out by recognized inspection agencies has to be made by the Jute bags Manufacturers or authorised dealers along with submission of the F.O.R bill.
3. GST and Clearance Certificate: No manufacturer, who is not registered under the GST Act prevalent in the State, where his business is located, shall participate in tender. The GST No. should be quoted and a GST Certificate from the commercial tax officer of the circle concerned shall be submitted along with the certified copy of Registration Certificate, without which the tender may not be considered.

The tenderer upon award of tender shall not sublet **it to any other Jute bags Manufacturers or authorised dealers**.

4. **Only Jute bags Manufacturers or authorised dealers are allowed to participate in the tender for supply of Jute Bags.** The successful tenderer shall have to supply the material within the specified time schedule at the time of issuing Purchase Order (PO). In case, he fails to do so, the NACOF shall be at liberty to get the supply from any other agency at the risk and cost of the tenderer.
5. In case the supply of the material is found to be sub-standard or not as per the norms/ specification, it shall be rejected and the PO shall be cancelled by forfeiting EMD/ Security, which shall be acceptable to successful bidder.
6. At the time of filling the tender it is to be ensured by the tenderer that each page has been signed by them, towards its acceptance **of all terms & conditions**.
7. NACOF reserves the right to accept or reject any or all applications without assigning any reason thereof. The issue of this tender document does not in any way commit or otherwise obliges NACOF to proceed with all or any part of tender process. The Tender is not the subject of any process of contract or any contractual obligations between NACOF and prospective Jute Mills & Jute bag Manufacturers.
8. If the successful tenderer fails to supply the material, NACOF shall be at liberty to arrange the same either by inviting fresh tenders or by any other alternative means, at the risk and cost of the successful tenderer.
9. In case, the supply is delayed due to some reason or the other, the liquidated damages for delay shall be imposed, that shall be acceptable to tenderer.



10. In case of extension in the delivery period with liquidated damages, the recovery shall be made on the basis of the following percentages of value of the **Jute bags** which the tenderer has failed to supply.
- |     |  |     |
|-----|--|-----|
| a.) | (i) Delay up to one fourth period of the prescribed delivery period                | 1%  |
|     | (ii) Delay exceeding one fourth but not exceeding half of the Prescribed period    | 2%  |
|     | (iii) Delay exceeding half but not exceeding three fourth of the Prescribed period | 5%  |
|     | (iv) Delay exceeding three fourth of the prescribed period                         | 10% |
- b.) Fraction of a day in reckoning period of delay in supplies shall be eliminated, if it is less than half a day.
- c.) The maximum amount of liquidated damages shall be 10%.
- d.) If the supplier requires extension in time in completion of contractual supply on account of occurrence of any hindrance, he shall apply in writing to the authority, which has placed the supply order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.
- e.) Delivery period may be extended with or without liquidated damages if the delay in supply of goods is on account of hindrances beyond the control of the tenderer or any force measure reasons.
11. In case the supply of material is found substandard or not as per the norms, the supplier will lift the stock at his own cost within 7 days. The rejected bags will lie at the risk and cost of the supplier with purchaser. Losses incurred in this process shall be in supplier account only.
12. If a tenderer imposes conditions, which is in addition to or in conflict with the conditions mentioned herein, his tender is liable to summarily rejection. In any case none of such conditions will be deemed to have been accepted unless specifically mentioned in the letter of acceptance of tender issued by consignee
13. The State Manager, Raipur reserves the right to accept or reject any or all tenders partially or fully without assigning any reason thereof. The quantity of supply as mentioned above may be revised as per requirement.
14. If deemed fit, NACOF shall depute its representative for inspection of material at tenderer's site prior to its dispatch for which the tenderer should have no objection.



Ref:

Date:

To

**State Manager,  
Raipur**

Sub: Submission of offer for supply of specified Jute Bags –reg.

With reference to your advertisement appeared on \_\_\_\_\_ in \_\_\_\_\_ for purchase of various forest commodities, we are submitting our offer, and agree as under:

1. We are submitting this offer (Proposal) on our own.
2. We agree to abide by the terms and conditions of the tender.
3. We agree to abide this offer for a period of 90 days from the due date \_\_\_\_\_ fixed for submitting the same and it shall remain binding upon us and may be accepted at any time before the expiry of that period.
4. We understand that NACOF is not bound to accept any or all offer it may receive.
5. We are enclosing the following :
  - i. We enclosed herewith P.O./DD No. \_\_\_\_\_ dated \_\_\_\_\_ drawn on \_\_\_\_\_, \_\_\_\_\_ ( Bank Name) for Rs. \_\_\_\_\_/- ( Rupees \_\_\_\_\_) on account of Earnest Money Deposit, as per terms and condition of offer.
  - ii. Attested copy of PAN / TIN No./**GST No.** of the firm / company.
  - iii. Letter of Authority issued by Firm / Company in favour of the person signing the documents.
  - iv. Brief profile of the establishment.

Signature

Name :

Designation :

Seal /Rubber Stamp of the Firm / Company:





(To be submitted on letter head of Party)

**TENDER FORM**

Tender Form = Rs. \_\_\_\_\_  
(Non-refundable)

Tender Form No. ...

Ref:

Date:

To  
State Manager,  
Raipur

Sub: Submission of offer for supply of specified Jute bags.

Dear Sir,

With reference to your advertisement appeared on \_\_\_\_\_ in \_\_\_\_\_ for purchase of Jute bags, we are submitting our offer, and agree as under:-

Name of the Jute bag Manufacturers or authorised dealers.....

SL.No	Jute Bags	Qty. to be supplied (No. of bags)	Rate = F.O.R Rate	
			F.O.R. rate with loading (per 100 bags) Before Tax	F.O.R. rate with loading (per 100 bags) Inclusive all taxes
1	Jute Bags (J1)			
2	Jute Bags with Liner (JL)			

Enclosed please find herewith P.O./DD No. \_\_\_\_\_ dated \_\_\_\_\_ drawn on ..... (Bank Name) for Rs. 1000/- (Rupees One Thousand only) + GST @ 18% towards cost of Tender Form.

Thanking you,

Yours faithfully,

Signature

Name:

Designation:

Seal / Rubber Stamp of the Firm/ Company